



EDUCATION INTERNSHIP Summer 2024, Long Branch, NJ

This full-time internship position with Clean Ocean Action (COA) is an exciting opportunity for a student to learn and engage in actions to address pollution in coastal watersheds in New Jersey. The Education Intern will update, improve, evaluate, and further the reach of Clean Ocean Action's various education programs, presentations, and materials. The Intern also will assist with the coordination and implementation of annual educational events for students of all ages, from the middle school Spring Student Summits to the community-wide event Rally for the Rivers Eco-Fest. Also, the intern will update various resources and materials for sharing in educational programming.

At the culmination of the internship, the Intern will use all that was learned through working with COA's education programs, presentations, and materials to coordinate a pilot, two-day "Watershed Mindfulness" summer camp, utilizing the unique location of Clean Ocean Action's office. The intern will coordinate volunteers, Education Ambassadors, student volunteers, and educational professionals to engage in the inaugural Watershed Mindfulness Summer Camp. The Education Intern will help improve the overall education offerings at Clean Ocean Action, all under the supervision of the Education and Volunteer Coordinator. The Education Intern will also coordinate with other staff as necessary.

The specific program tasks the Education Intern will perform include:

- Update various lesson plans, activities, educational toolkits and packets, brochures, and other educational materials.
- Assisting with event setup, logistics, and completion
- Becoming trained in all COA presentations and presenting hands-on youth programs.
- Coordinating and developing new complimentary educational activities
- Making detailed observations and evaluations of activities and programs
- Updating and utilizing key education contact lists
- Communicating about COA's education programs and opportunities
- Obtaining commitments from schools, activity participants, and organizations for education events and programming
- Enhancing relationships with educational professionals and leaders
- Coordinating the logistics of a pilot Watershed Mindfulness summer camp at COA's office for interested students in kindergarten to age 5.
- Building support for COA's education programs.

In sum, this intern will gain a greater understanding and firsthand experience in:

- education tools, programs, and methods for informing people of all ages.
- informal teaching experiences with diverse audiences
- ocean and water quality threats and solutions in coastal watersheds
- raising and improving awareness through education tools, methods, and events
- community engagement.

Qualifications

- ✓ Pursuing a degree in environmental studies/science and/or education
- ✓ Formal and/or informal teaching experience preferred (any grades K-12)
- ✓ Proficiency with Microsoft and Google applications
- ✓ Knowledge of water quality issues and threats a plus

Time and Location Requirements

The summer internship is full time and located at COA's office in Long Branch, NJ. **Location for programs and events will vary.** Early start and late evenings, while not routine and usual, can occur, especially for events and programs. Position may include offsite work in all weather conditions, including extreme heat and/or rain and wind.

It is essential to the success of the programs and the overall internship experience that the applicant lives within close proximity to the Long Branch office to sustain commuting. No housing or transportation is provided. Usual office hours are 9am to 5pm, Monday – Friday. However, flexibility and availability to work evening hours and to be “on call” on weekends is required, if needed. COA offers flexibility for excessive hours when necessary. The position requires a reliable car and the ability to pack and deliver supplies, and a willingness to travel throughout Monmouth and Ocean Counties. Business casual attire is expected and can vary depending on the activities. Monthly stipend and travel expenses (excluding commuting) are paid. College credit (arranged by the student with the university/college) is available. Start date is early in May and end date late in August.

Interested applicants should demonstrate enthusiasm and basic knowledge of environmental issues, organizational and communication skills, creativity, and willingness to work hard. Applicants should live within close proximity to the COA office. Applications will be accepted until the position is filled.

To apply, send a cover letter including local address, resume, writing sample, and a list of 3 references with affiliations and contact information to: Office@CleanOceanAction.org with “Education Internship_YOUR NAME” as the subject line.

About COA

Clean Ocean Action is a nonprofit 501(c)3 organization dedicated to protecting marine water quality in the New York Bight (those waters between Montauk Point, NY, and Cape May, NJ, and extending to the continental shelf). COA spearheads campaigns with broad-based coalitions of boating, business, community, conservation, diving, environmental, fishing, religious, service, student, surfing, and women's groups. COA identifies sources of pollution and takes actions to stop them using research, education, and citizen action. For more information about COA visit www.cleanoceanaction.org.

COA is committed to providing an environment of mutual respect where equal employment opportunities are available to all applicants and staff members without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. We hire great people from a wide variety of backgrounds, not just to do the right thing, but because it makes the organization stronger.